

## Good News Club (GNC) and Christian Youth In Action (CYIA) Volunteers

The following information will assist you in processing your background screening. At the bottom of the page is information on the encrypting procedures used to protect your personal data.

**Prior to processing** your background screening, you will have to complete and your GNC Team Leader sign your CEF Identity Verification Form. This form is available from your leader or [cefcentex.org](http://cefcentex.org) website. (*CEF ID Check Witness Form.pdf*).

Procedures: This is a **timed event** and it will be beneficial to have completed the following prior to going to the ministry opportunities website. (The below listed reading/listening references are available at [cefcentex.org](http://cefcentex.org) under the forms banner)

- Determine your 2 most recent residences. (If you have lived at your current residence for 10 years or greater, additional residences will not be necessary.)
- Read CEF Child Protection Policy
- Read or listen (866-878-4182) to “Protecting Today's Child”
- Read the Workers Compliance Agreement.
- Be prepared to provide job, church, and personal references.

### SCREENING PROCEDURES

1. Go or click on the following website: <https://www.ministryopportunities.org/cefotex>
2. Click on CEF Central Texas
3. Click on the pop up, Volunteer Confidential Screening
4. Click on Proceed
5. Complete the application.

### NOTE :

- A. Use **today's date** in the date block of your current address block
- B. Drivers License number is **not required** for initial screening.
- C. If the **next page will not load**, you have not filled in a required block.

You can learn more about the encrypting system used to protect your personal information at: <https://mobilizemyministry.com/login/login.aspx>

If you have any questions or require assistance, please call Tamara at 254-220-5755 or the CEF Office number is 254.780.7780. Thanks for supporting CEF Central Texas ministries.

Tamara Latham  
Background Screening Coordinator